Documenting your Official Story

Interview

Object :

Last Name :

First Name :

Company:

email :

We need this document to prepare your article.

**Production of an article**

1. **Documentation**

You send us your CV, your articles, this document and your comments.

1. **Preparation**

A writer prepares a draft with a title, an introduction and three titled paragraphs of a total of 2300 characters, included spaces.

1. **Proposition**

The writer submits you a text.

1. **Corrections**

You send your comments

1. **Proposition #2**

The text comes back to you with corrections. (The points 5 and 6 can be repeated.)

1. **Validation**
2. **Publication**

**You can choose not to answer the questions of your choice.**

**1. Overview**

**KEY WORDS: indicate here the key words of the interview**

**MESSAGE: which message are you trying to get through?**

**Context:**

**2. Straight From the Source**

**With your own words: answer to your three questions in 1 page maximum or 140 words/answer**

**Question #1:**

**Question #2:**

**Question #3:**

**3. More information**

Do you have any examples that can illustrate this article?

|  |  |  |
| --- | --- | --- |
| **Stories** | **1.** |   |
| **2.** |  |
| **3.** |  |
| **4.** |  |

**4. Ressources**

Websites

Indicate here websites that can help the writer:

Attached documents

Indicate here which documents you have attached and what kind of information the writer can find

|  |  |  |
| --- | --- | --- |
| Document | Kind of information | Page |
| 1 |  |  |
| 2 |  |  |
| 3  |  |  |
| 4 |  |  |